

NATIONAL CONCILIATION AND MEDIATION BOARD
RCMB XIII - CARAGA
ANNUAL PROCUREMENT PLAN
JANUARY - DECEMBER 2022

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (Php)			REMARKS (brief description of the Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Total		MOOE	CO		
	TRAININGS/SEMINARS												
	- Food, Accommodation and Venue for Area-wide Seminar or via ZOOM Online	RBXIII	Shopping	1st-4th QTR	1st-4th QTR	1st-4th QTR	1st-4th QTR	GF-101	40,000.00	40,000.00			
	- Food, Accommodation and Venue for Year-End Learning Session	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	10,000.00	10,000.00			
	- Training on Online Filing of Cases Trainings	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	10,000.00	10,000.00			
	- Training on Online CNPC	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	40,000.00	40,000.00			
	- GPPB Training	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	10,000.00	10,000.00			
	- GAD Training	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	10,000.00	10,000.00			
	- ADRIIS Training	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	10,000.00	10,000.00			
	- LIO Seminar	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	5,000.00	5,000.00			
	- Food & Venue for LDMC Seminar	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	5,000.00	5,000.00			
	- Trainers' Training	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	10,000.00	10,000.00			
	- Admin Training, Prime HRM	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	10,000.00	10,000.00			
	- Financial Training	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	10,000.00	10,000.00			
	- ICT Trainings	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	10,000.00	10,000.00			
	- CSC SDPC 1-5	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	5,000.00	5,000.00			
	- Food & Venue SEADC Trainings & Seminar	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	10,000.00	10,000.00			
	OTHER ACTIVITIES												
	YEPA	RBXIII	Shopping	1st Quarter	1st QTR	1st QTR	1st QTR	GF-101	5,000.00	5,000.00			
	MYPA	RBXIII	Shopping	2nd Quarter	2nd QTR	2nd QTR	2nd QTR	GF-101	5,000.00	5,000.00			
	NCMB Anniversary	RBXIII	Shopping	1st Quarter	1st QTR	1st QTR	1st QTR	GF-101	5,000.00	5,000.00			
	Plant-Level Seminars	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	60,000.00	60,000.00			
	GAD Related Activities	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	10,000.00	10,000.00			
	EA Conference	RBXIII	Shopping	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GF-101	5,000.00	5,000.00			
	COA Conferences	RBXIII	Shopping	1st QTR	1st QTR	1st QTR	1st QTR	GF-101	3,000.00	3,000.00			
	Social Partners Meetings	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	40,000.00	40,000.00			
	DOLE-RCC Meetings/Activity Hosting/RTMB Meeting	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	10,000.00	10,000.00			
	Women's Month	RBXIII	Shopping	1st QTR	1st QTR	1st QTR	1st QTR	GF-101	8,000.00	8,000.00			
	Labor Day	RBXIII	Shopping	2nd QTR	2nd QTR	2nd QTR	2nd QTR	GF-101	8,000.00	8,000.00			
	CSC Anniversary Celebration	RBXIII	Shopping	3rd QTR	3rd QTR	3rd QTR	3rd QTR	GF-101	8,000.00	8,000.00			
	RB Enhancement Exercises	RBXIII	Shopping	2nd QTR	2nd QTR	2nd QTR	2nd QTR	GF-101	5,000.00	5,000.00			
	Anniversary Celebration of VAWC	RBXIII	Shopping	2nd QTR	2nd QTR	2nd QTR	2nd QTR	GF-101	10,000.00	10,000.00			
	Conciliation Conferences of CASES	RBXIII	Shopping	4th Quarter	4th QTR	4th QTR	4th QTR	GF-101	8,000.00	8,000.00			
	Meetings w/ RDC	RBXIII	Shopping	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	1st- 4th QTR	GF-101	40,000.00	40,000.00			
	Provision of Technical Assistance to Companies during CBA	RBXIII	Shopping	1st- 4th QTR	N/A	N/A	N/A	GF-101	3,000.00	3,000.00			
	Nego / CBA Signing	RBXIII	Shopping	1st- 4th QTR	N/A	N/A	N/A	GF-101	10,000.00	10,000.00			
	VA Seminar	RBXIII	Shopping	1st- 4th QTR	4th QTR	4th QTR	4th QTR	GF-101	5,000.00	5,000.00			
	CONTRACTS												
	- Annual Supply of Load	RBXIII	Shopping	1st- 4th QTR	1st QTR	1st QTR	1st QTR	GF-101	25,000.00	25,000.00			
	- CONTRACT FOR COURIER SERVICES	RBXIII	Shopping	1st- 4th QTR	1st QTR	1st QTR	1st QTR	GF-101	10,000.00	10,000.00			
	- JANITORIAL SERVICES	RBXIII	Shopping	1st- 4th QTR	1st QTR	1st QTR	1st QTR	GF-101	145,000.00	145,000.00			
	- OTHER GEN. SERVICES	RBXIII	Shopping	1st- 4th QTR	1st QTR	1st QTR	1st QTR	GF-101	156,000.00	156,000.00			
	- ANNUAL SUPPLY OF MINERAL WATER	RBXIII	Shopping	1st- 4th QTR	1st QTR	1st QTR	1st QTR	GF-101	5,000.00	5,000.00			
	- ANNUAL RENTAL EXPENSES	RBXIII	Shopping	1st- 4th QTR	1st QTR	1st QTR	1st QTR	GF-101	720,000.00	720,000.00			
	- Water Supply EXPENSES	RBXIII	Shopping	1st- 4th QTR	1st QTR	1st QTR	1st QTR	GF-101	5,000.00	5,000.00			

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	- Electricity EXPENSES	RBXIII	Shopping	1st - 4th QTR	1st QTR	1st QTR	1st QTR	GF-101	8,000.00	8,000.00				
	- ANNUAL REPAIR AND MAINTENANCE EXPENSES	RBXIII	Shopping	1st - 4th QTR	1st QTR	1st QTR	1st QTR	GF-101	50,000.00	50,000.00				
	- Internet Subscription	RBXIII	Shopping	1st - 4th QTR	1st QTR	1st QTR	1st QTR	GF-101	55,000.00	55,000.00				
	- Telephone subs	RBXIII	Shopping	1st - 4th QTR	1st QTR	1st QTR	1st QTR	GF-101	30,000.00	30,000.00				
	- Newspaper subs	RBXIII	Shopping	1st - 4th QTR	1st QTR	1st QTR	1st QTR	GF-101	8,000.00	8,000.00				
	GOODS AND OTHER SERVICES													
	Fuel / Gasoline	RBXIII	Shopping	1st - 4th QTR	N/A	N/A	N/A	GF-101	90,000.00	90,000.00				
	Printing of NCMB Flyers / IEC Materials	RBXIII	Shopping	1st QTR	1st QTR	1st QTR	1st QTR	GF-101	15,000.00	15,000.00				
	Fidelity Bond	RBXIII	agency-agency	2nd QTR	2nd QTR	2nd QTR	2nd QTR	GF-101	12,000.00	12,000.00				
	Insurance of PPE and Motor Vehicle	RBXIII	agency-agency	2nd QTR	2nd QTR	2nd QTR	2nd QTR	GF-101	8,000.00	8,000.00				
	LTO Registration	RBXIII	agency-agency	2nd QTR	2nd QTR	2nd QTR	2nd QTR	GF-101	7,000.00	7,000.00				
	Office Supplies (DBM-PS)	RBXIII	agency-agency	by QTR	by QTR	by QTR	by QTR	GF-101	30,000.00	30,000.00				
	Office Supplies (Other Suppliers)	RBXIII	Shopping	by QTR	by QTR	by QTR	by QTR	GF-101	90,000.00	90,000.00				
	Anti - Virus COVID19 Related Supplies	RBXIII	Shopping	1st - 4th QTR	by QTR	by QTR	by QTR	GF-101	50,000.00	50,000.00				
	Anti - Virus COVID 19 Office Disinfection	RBXIII	Shopping	1st - 4th QTR	by QTR	by QTR	by QTR	GF-101	10,000.00	10,000.00				
	SUPPLY AND DELIVERY OF VARIOUS OFFICE EQUIPMENT													
	SPLIT TYPE AIRCON	RBXIII	Shopping	2nd QTR	2nd QTR	2nd QTR	2nd QTR	GF-101	50,000.00	50,000.00				
	GLASS INSTALLATION OF ANTI-COVID BARRIER	RBXIII	Shopping	2nd QTR	2nd QTR	2nd QTR	2nd QTR	GF-101	50,000.00	50,000.00				
									2,064,000.00	2,064,000.00				

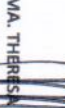
Prepared By:

Reviewed by:

APPROVED BY:


MARIAMEE D. VELGAS
Accountant Designate
Date: September 15, 2021


RONABETH B. CABANAS
Budget Designate
Date: September 15, 2021


MA. THERESA M. FRANCISCO
Director II
Date: September 15, 2021